

Complete entire sheet for all household members **age 7 or older** who were employed (not self-employed) in the last 7 days

1 Yes 2 No=>PART C

[illegible]

Member ID	8		9	10		11	12
	During the last 7 days, how long did [name] actually do this job?		Has [name] received or will [name] receive money for this work?	What is the amount (including any bonuses, commissions, allowances or tips) received or owed for work done?		Over what time period is this amount paid or owed? Daily-1 Weekly-2 Monthly-3 Quarterly-4 Other (specify)-5	Does [name] receive any other payment for this work in the form of goods and services?
	1 Days last week	2 Hours per day	Yes-1	G: goods	P: services		Yes-1
			Nb-2 >= 12				Nb-2 >= 15
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							

Section 4 Part A: Employment

Main **Paid Occupation** Last 7 Days

Complete entire sheet for all household members **age 7 or older** who were employed (not self-employed) in the last 7 days

Member ID	13		14 Over what time period is this payment in kind made? Daily-1 Weekly-2 Monthly-3 Quarterly-4 Other(specify)-5	15 When [name] started doing this work, did he/she sign a written contract?	16 Is there a formal union (eg. GPRU, TUC etc) in the place where [name] works?	17 In this job, is [name] entitled to paid holidays	18 Is [name] entitled to sick leave and/or maternity leave on this job?	19 Will [name] receive a retirement pension	20 Are taxes already deducted from [names] pay	21 Is [name] entitled to free or subsidized medical care in the job?
	What is the value of goods or services provided/owed?									
	Goods	services		Yes -2	Yes -1	Yes -1	Yes, sick leave-1 Yes, maternity leave-2 Yes, both-3 Nb-4	Yes-1	Yes-1	Yes-1
				Nb-2	Nb-2	Nb-2		Nb-2	Nb-2	Nb-2
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										

Section 4 Part A :Main Paid Occupation Last 7 Days

Complete entire sheet for all household members **age 7 or older** who were employed (not self-employed) in the last **7 days**

Member ID	22	23	24	25		26	CODES FOR Q22
	Where does [name] usually do his/her work?	How many people altogether work in this place where [name] works? 1 number a) Code DK for "don't know"	During the last 6 months, has [name] received any training related to his/her work, including on-the-job training? Yes -1	If so, how long was the last training?		What type of training did [name] receive?	1 Office 2 Home 3 Factory 4 Workshop 5 Own land/farm 6 Other land/farm 7 River/Ocean 8 Hotel/Restaurant, 9 Store/shop 10 Street at a fixed location, 11 Street not at a fixed location, 12 Lorry Park 13 Somebody's home /tableshop, or veranda, 14 School, 15 Hospital/Clinic, 16 Other (specify)
	SEE CODES for Q22					See codes for Q26	
1			No 2->Part B	1 month	2 week		
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							

Section 4 Part A: Employment

Main Paid Occupation Last 7 Days

Complete entire sheet for all household members **age 7 or older** who were employed (not self-employed) in the last **7 days**

Member ID	27	28	29	
	Who paid for the training? SEE CODES	Did [name] lose an entitlement or benefit during the period of his/her training?	If so, by how much was it?	
		Yes-1 No-2>>Part B	Wrote difference between normal entitlement / benefit while training and before training (ceds & pesawas)	GHC
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

CODES FOR Q27

1 [Name] entirely,

2 Employer entirely,

3 Both (shared cost),

4 Don't Know (DK)

5 International Agency,

6 Other (specify)

Section 4 Part B :Characteristics of Secondary Occupation for the Last 7 Days (self employment and household enterprise are not included)

Complete entire sheet for all household members **age 7 or older**.

Member ID	30	31	32	33	34	35	36	
	Did [name] have a secondary occupation in the last 7 days?	Describe the main tasks and duties in the work that [name] spent most time on, apart from his/her main occupation?	ISCO code for above	What kind of trade, services, or industry is this work connected with?	ISCO code for above	How long has [name] been doing this work all together?	During the last year, how many weeks have you worked on this job (out of 52)? How many hours per week did you typically work?	
	Yes-1							
	No-2>>Part C		(See Codebook and write 3 digits)		(See Codebook and write 4 digits)	2 Months (write in)	2 Number of days in a typical week	3 Number of hours in a typical day
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								

Section 4 Part B : Characteristics of Secondary Occupation for the Last 7 Days

Complete entire sheet for all household members **age 7 or older**.

Member ID	37		38	39	40	41		42	CODES FOR Q42
	During the last 7 days, how long did [name] actually work on this job?		Did [name] work on this job at same time as his/her main job over the last 7 days? i.e. was [name] able to be at one job and work on the other one as well?	If yes, for how many hours in the last 7 days was [name] simultaneously doing both jobs?	Has [name] received or will [name] receive money for this work?	What is the amount (including any bonuses, commissions, allowances or tips) received or owed for work done?		Over what time period is this payment made?	
			Yes -1		Yes -1				
	1 Days last week	2 hours per day	Nb -2>>40	1 Hours (write in) <input type="text"/> hr/wk	2 Nb >>43	GHC	pesawas	SEE CODES FOR Q42	1 Daily
1									2 Weekly
2									3 Monthly
3									4 Quarterly
4									5 Other (specify)
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

Section 4 Part B : Characteristics of Secondary Occupation for the Last 7 Days

Complete entire sheet for all household members age 7 or older.

Member ID	43	44		45	46	47	48	49	50	CODES FOR Q45	
	Does [name] receive any payment for this work in the form of goods and services?	What is the value of goods or services provided/owed over the past 7 days?		Over what time period is this payment in kind made?	When [name] started doing this work, did he/she sign a written contract?	Is there a trade union in the place where [name] works?	In this job, is [name] entitled to paid holidays?	Is [name] entitled to paid sick leave and/or maternity leave on this job?	Will [name] receive a retirement pension?		
	Yes-1				Yes-1	Yes-1	Yes-1	Yes, sick leave-1 Yes, maternity leave-2 Yes, both-3 Nb-4	Yes-1	1 Daily 2 Weekly 3 Monthly 4 Quarterly 5 Other (specify)	
	Nb-2->>46	G-Hoeds	pesawas	SEE CODES FOR Q45	Nb-2	Nb-2	Nb-2		Nb-2		
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											

Section 4 Part B: Characteristics of Secondary Occupation for the Last 7 Days

Complete entire sheet for all household members **age 7 or older**.

Member ID	51	52	53	54	55	56	Codes for Q54	
	Are taxes already deducted from [name's] pay?	Is [name] entitled to free or subsidized medical care in this job?	Is [name] entitled to any other social security benefits on this job?	Where does [name] usually do his/her work?	How many people altogether work in this place where [name] works?	During the last 6 months, has [name] received any training related to his/her work, including on the job training?		
	Yes-1 No-2	Yes-1 No-2	Yes-1 No-2	See codes for Q54	Code Dk for "don't know"	Yes-1 No-2=>PART C		
1							1 Office	9 Store/shop/label copy
2							2 Home	10 Street at a fixed location
3							3 Factory	11 street not at a fixed location
4							4 Workshop	12 Lorry station
5							5 Own land/farm	13 Somebody's home or veranda
6							6 Other land/farm	14 School
7							7 River/ocean	15 Hospital/clinic
8							8 Hotel/Restaurant	16 Other (specify)
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								

Section 4 Part B: Characteristics of Secondary Occupation for the Last 7 Days

Complete entire sheet for all household members age 7 or older.

Member ID	57 If so how long was the training			58 What type of training did [name] receive?	59 Who paid for the training? See codes for Q69	60 Did [name] lose an entitlement or benefit during the period of his/her training? Yes-1	61 If so, by how much was it? What difference between normal entitlement/benefit while training and before training		CODES FOR Q69 1 [Name] entirely, 2 Employer entirely, 3 Both (shared cost), 4 Don't Know (DK) 5 International Agency, 6 Other (specify) codes for Q68 1 Clerical 2 prof/managerial 3 Computer 4 Marketing 5 Teaching 6 Leadership 7 Medicine 8 Accountancy 9 Skills/trade 10 Other (specify)
	Month	week	Days	see codes for Q68		No-2	Gh costs	Gh pesewas	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

Section 4 Part C :Non-employees during the Last 7 Days

Answer for all household members **7 years and older** , and who are currently NOT paid employees outside the household

Member ID	62 Is [Name] a paid employee outside of the household?	63 Was [name] available for work (paid employment) during the last 7 days?	64 Has [name] made any effort during the last 7 days to find work?	65 Why has [name] not made any effort to find work? (most important only) See codes for Q65	66 What did [name] do in this period to find work? (most important only) See code for Q66	CODES FOR Q65 1. I thought no work available >> 68 6. occupied with other household duties >> 71 2. awaiting reply to earlier enquiries 3. waiting to start arranged job, business or agri. >> 67 4. off season in agri., >> Next Person 5. Occupied with household farm/ non farm enterprise >> Q69 7. illness / injury, >> 69 8. full-time student >> Next Person 9. on vacation/ pension >> 69 10. other (specific) >> 69 CODES FOR Q66 5. took action to start agricultural activity, 6. upgrading skills, 7. searched newspaper adverts, 8. searched employment services 9. Other (specify).
	Yes - 1 >> Next section	Yes - 1	Yes - 1 >> 66			
	Nb - 2	Nb - 2 >> 65	Nb - 2			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						

Section 4 Part C: Non-employees during the Last 7 Days

Answer for all household members **7 years and older**, and who are currently **NOT** paid employees outside the household

Member ID	67	68		69	70	71	72		Codes for Q57 CODES FOR Q71 1 Government or state enterprise 2 Large private firm 3 Small/medium scale enterprise 4 Self employment 5 Any job 6 other (specify)
	During this period what type of employment was [name] mainly seeking (available, if not seeking for)? Wage employment in:	Yrs	Months	What kind of work did [name] do in his/her last job? (i. e. describe [name's] main task or duties—describe activity fully) Occupation (write in)—If never worked, write "None"	ISCO code and write 3 digits for above	Under what conditions, if any, would [name] become available for work?	What is the lowest daily wage for which [name] is willing to work for someone?	Gh Qeds Gh Pesevas	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									